

**TOWN OF EAST WINDSOR
CAPITAL IMPROVEMENT PLANNING COMMITTEE
SPECIAL MEETING**

**Thursday, June 21, 2018
8:00 p.m. or Directly Following the Town Meeting**

1. Time and Place of Special Meeting:

Thursday, June 21, 2018 at 8:00 p.m or directly following the Town Meeting, Park Hill Community Hall, 1A Park Hill, Broad Brook, CT, 06016.

Meeting Called To Order at 8:16 p.m.

2. Attendance:

Members: Richard Pippin, Jr., Dale Nelson, Cathy Simonelli, Adam Mehan, Robert Leach

Members Absent: Rand Stanley

Advisors: Joe Sauerhoefer (for Len Norton, Director of Public Works), Gayle Carolus, Assistant Treasurer (for Amy O'Toole, Town Treasurer)

Advisors Absent: Robert Maynard, First Selectman

3. Public Participation:

NONE

4. Approval of Special Meeting Minutes:

MOTION made by (Pippin) and **SECONDED** by (Nelson) to accept the January 16, 2018 Special Meeting Minutes, as submitted.

In Favor: UNANIMOUS **Opposed:** NONE **Abstain:** Leach **MOTION:** PASSED

Robert Leach was not at the meeting so he felt she should abstain from voting on the minutes.

5. New Business:

A. Presentations:

1. Discussion and Ranking of Project Requests:

After a lengthy discussion about what to fund since they received a lesser amount (\$883,000) because of Budget cuts and because the Alliance Grant came through for the Board of Education. Many of the projects for the Board of Education that were on the list were funded by this grant. This is what the Committee decided to do:

- a. Drop Public Works Vehicle to \$190,000 from \$200,000
- b. Drop Assessor's Office Revaluation to \$20,000 from \$50,000
- c. Drop Town Property Exterior Lighting to \$12,430 from \$25,000
- d. Remove all the projects covered by the Alliance Grant

MOTION made by (Pippin) and **SECONDED** by (Nelson) to spend the CIP money as outlined below:

ON GOING PROJECTS:

A. Police Department: Vehicles	\$88,000
B. Public Works: Chip Sealing Road	\$75,000
C. Public Works: Pavement Management	\$350,000
D. Public Works: Vehicle	\$190,000
E. Planning & Zoning: GIS System	\$25,000
F. Public Works: Town Wide Drainage Projects	\$50,000
G. Assessor's Office: Revaluation	\$20,000
H. Social Services: Vehicle Replacement Program	\$25,590
I. Police Department: NexGen Solutions	\$36,980

PROJECTS TO RECEIVE FUNDING:

A. Town Property: Exterior Lighting	\$12,430
B. Public Works: DPW Facility Equipment	<u>\$10,000</u>

TOTAL: \$883,000

In Favor: UNANIMOUS Opposed: NONE MOTION: PASSED

To see the original requests it is hereto attached as Attachment A.

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6. Adjournment:

MOTION made by (Pippin) and **SECONDED** by (Nelson) to adjourn at 8:57 p.m.

In Favor: UNANIMOUS **Opposed:** NONE **MOTION:** PASSED

Respectfully Submitted,

Rebecca D'Amicol

Recording Secretary

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Attachment A
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1/22/2018

Robert Maynard
 First Selectman, East Windsor

Good afternoon Bob,

The Capital Improvement Planning Committee has completed the task of reviewing and prioritizing the capital projects presented by East Windsor's department heads.

The list below identifies the projects that we have preliminarily selected to receive funding based on our request that the CIP budget be set at an amount equal to \$1,131,245. These projects represent primarily either mandated improvements or required maintenance of our infrastructure. This list does not provide full funding to these projects and represents only about half of the many important and worthwhile projects that were submitted for consideration.

The committee looks forward to meeting upon the successful adoption of a town budget to allocate approved CIP funds.

<i>CIP Committee Preliminary Recommended Projects</i>			
Police Dept	Vehicles	Replacements	\$ 88,000.00
Public Works	Chip Sealing	Ongoing Maint	\$ 75,000.00
Public Works	Pavement Mgmt	Ongoing Maint	\$ 350,000.00
Public Works	Vehicles	Replacements	\$ 200,000.00
Planning & Zoning	GIS System	Updates + layer additions	\$ 25,000.00
Public Works	Drainage	Ongoing Maint	\$ 50,000.00
Assessors	Revaluation	State Mandate	\$ 50,000.00
Social Services	Vehicles	Replacements	\$ 25,590.00
Police Dept	NexGen Soft.	Software Repl.	\$ 36,980.00
Parks & Rec	ADA Compliance	Abbe Rd /Osborn	\$ 14,000.00
Parks & Rec	EW Park Drainage	Engineer Drainage Repl.	\$ 25,000.00
Board of Education	MS Cafè A/C	Add AC to Cafè	\$ 31,675.00
Town Property	Ext. Lighting	Upgrade	\$ 25,000.00
BB Fire Dept	Refurb E1-339	Refurb Pumper	\$ 79,000.00
Public Works	Facility Equip	New Garage Equip	\$ 10,000.00
Board of Education	BB Gym Upgrade	Sand/Refinish Gym Floor	\$ 20,000.00
Public Works	Sidewalks	Repair/Replace	\$ 11,000.00
Parks & Rec	Playgrounds	Bring to Code	\$ 15,000.00
Total FY 2018-2019 CIP Request			\$ 1,131,245.00

Sincerely,

Cathy Simonelli
 Chair, Capital Improvement Planning Committee